

## Lesson 70: Payment 1 (Making Payments)

By Xandra

### 1. Dialogue

First, repeat after your tutor. Then, practice each role.

Mayumi ordered something from Mr. Brown's company, and the items have arrived in her office. Now, it's time to settle the payment with Mr. Brown. Mayumi is confirming the method of payment.

Mayumi: I'm calling to inform you that our order has arrived.

Mr. Brown: Is everything in good condition?

Mayumi: Yes. The order was delivered yesterday. We promised to pay you as soon as we receive the items.

Mr. Brown: I have your invoice right here. You've already made a 50% down payment. So you still owe us \$15,800. That should **pay off** the outstanding balance.

Mayumi: We're wondering if you have access to online banking. That way, we could pay you online.

Mr. Brown: I'm afraid not. My company only accepts payments through the bank.

Mayumi: I understand, Mr. Brown.

Mr. Brown: Shall I expect the money to be transferred today?

Mayumi: Yes. I'll send you a copy of the bank form as soon as the telegraphic transfer has been made.

Mr. Brown: Thank you for doing business with us.

### 2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. I have finally **paid off** my bank loan.
2. Jack used up his savings to **pay off** the hospital fees.
3. Your hard work will **pay off** in the future.

\* **pay off** / ①(借金など)を完済する ②(努力・投資などが)利益[効果]をもたらす、報われる

### 3. Your Task

You own a restaurant and it's time to pay your suppliers. First, call the farmer (=your tutor) who supplies fresh vegetables. According to the logbook, he delivered \$1500 worth of vegetables. Ask him if this amount is correct. Thank him for being a good business associate, and politely tell him to pick up the cheque at the restaurant. Second, call the fish and meat supplier (=your tutor). Inform him that you're ready to pay him today, and ask him to pick up the payment at the restaurant. You should also thank him for doing business with you.

### 4. Let's Talk

Why is it important to ask for an official receipt?  
In Japan, is it customary to thank the business associate after a successful business transaction? Tell your tutor about it.  
If a company fails to pay you on time, would you do business with them again? Why or why not?

### 5. Today's photo

Describe the photo in your words as precisely as possible.



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