

## Lesson 9: Orientation and Company Tour for New Employees

By Xandra

### 1. Dialogue

*First, repeat after your tutor. Then, practice each role.*

David works for the HR (human resource) department at the Google office in California. He is giving the new interns a tour of the Google Campus.

David: Welcome to the Google Campus. It is the global headquarters of Google, as you may already know. I'll be **showing** you **around** the campus today.

Intern 1: Are we going to check out every building in the campus?

David: I'm afraid not because it's a big facility. We'll need to use the campus bikes to get around and speed up the tour a bit.

Intern 2: Is there a map that we could see first?

David: Of course. (Pulling out a picture board with an overview map). The Google Campus is sprawled across Mountain View. On the top of the map is Amphitheater Parkway, and at the south end is the 101 Freeway. We are right here (pointing to a building on the map).

Intern 1: Are interns allowed to go anywhere on the campus?

David: Interns are not authorized in some places, like building 46, which is where they're developing the Google Glass.

Intern 1: I see.

David: Let's start the tour, shall we? Our first stop is the Android building. We don't have all day so let's hurry along. Please don't take any selfies during the tour. It's against regulations.

Intern 2: Oh. I was actually going to ask if we could take pictures.

### 2. Today's Phrase

*First, repeat after your tutor. Then, make a few sentences using Today's phrase.*

1. Welcome to my house. Let me **show** you **around** the garden.

2. A: Thank you for letting us stay in your house.

B: Don't mention it. Jack, why don't you **show** the guests **around** the house?

3. A tour guide **showed** us **around** Kyoto.

\* **show A around B** / A に B を案内して回る

### 3. Your Task

*You are helping a new employee (= your tutor) get oriented in the company. Give a brief history of the company that you're working for. Mention the company's values and long term goals.*

### 4. Let's Talk

*Is it important to attend a company orientation?*

*What would you like to hear or do in an orientation?*

*What questions would you ask during a new-employee orientation?*

### 5. Today's photo

*Describe the photo in your words as precisely as possible.*



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