

## Lesson 9: Orientation and Company Tour for New Employees

By Xandra

### 1. Dialogue

First, repeat after your tutor. Then, practice each role.

David is concluding the company orientation at Ample Computers. Takuya, one of the new employees, has some questions.

David: Thank you for your participating in the new-employee orientation today.

Before we end the program, I'd like to give you a chance to ask questions.

Takuya: I have a question, sir. What can I expect for evaluations?

David: The evaluation **is based on** competency, attitude, and your sense of team work.

Your performance will be assessed every month.

Takuya: Is there a specific time for it?

David: Don't expect an announcement. The managers will be observing and grading you anytime; they may or may not tell you about it.

Takuya: What happens to the ones who don't get a good assessment?

David: I'm sorry to say, but that's the end of their career in Ample Computers.

Takuya: Thank you. That's all I want to ask.

### 2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. The movie **is based on** the true story of a London gangster.
2. His conclusion **is based on** facts derived from scientific research.
3. The design **is based on** European architecture.

\* **be based on ~ / ~に基づいている**

### 3. Your Task

You work for the HR (human resource) department. It's your job to inform new employees of the office regulations.

Mention at least five of these rules to the new employee (= your tutor).

### 4. Let's Talk

What is an ideal new employee orientation?

Talk about an orientation you have attended in the past.

Is it necessary to take a tour of the company's facilities? Why or why not?

### 5. Today's photo

Describe the photo in your words as precisely as possible.



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