

Lesson 3: Job Requirements

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

Yuzuki is applying for a promotion. He's meeting with the department head, Ben Chapman, for the first time. He hopes to make a good impression with his CV.

Ben: Good morning. I'm Ben Chapman, head of marketing. If you get this promotion, you will be under my management.

Yuzuki: It's nice to meet you Mr. Chapman. I'm here to personally submit my application.

Ben: As you know, my department requires someone with a lot of experience.

Yuzuki: I have given a detailed account of my work experience, sir. My educational attainments are also specified in my CV.

Ben: Actually, I also prefer people in this department to have an MBA.

Yuzuki: I am in the process of acquiring that, sir. I just have one research paper to finish this term and my MBA will be completed.

Ben: (Going over Yuzuki's credentials) You seem to fit the job requirements, Mr. Nakamura. You've made a good name for yourself in this company. Your recommendation letter looks impressive.

Yuzuki: Thank you. I hope I **live up to** your standards, sir.

Ben: You're a qualified candidate. But, like all the other applicants, you still have to go through a screening process. You will be notified if you get to the next stage.

Yuzuki: Understood, sir.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. Employees must **live up to** the company's ideals.
2. I found it hard to **live up to** my father's expectations.
3. Apol Company's latest smartphone has **lived up to** all the marketing hype.

* **live up to** ~ / ~ (期待など)に合わせる

3. Your Task

You decided to hire a recruitment agency to assist you in getting a job. The recruiter (= your tutor) would now like to get the following information from you: 1. your past employment history, 2. your skills, 3. your level of education. Answer the recruiter in the most detailed way.

4. Let's Talk

What are your long term career goals?

Of all your professional accomplishments, what are you most proud of?

What impressive qualifications do you have in your resume?

5. Today's photo

Describe the photo in your words as precisely as possible.

